

# 2023 PTSO Spring Yard & Craft Sale

## Vendor Contract Rules, Regulations and Obligations

Dear Vendors:

A big thank you for your support of the Coral Springs High School's PTSO. It means a lot to us! As a vendor in our Spring Yard & Craft Sale, we want to make sure you're aware of the rules, regulations, and obligations that come along with it. Check them out below!

**Please share the flyer on social media.**

### **Rules, Regulations & Obligations:**

The Spring Yard & Craft Sale is just around the corner and we're excited to have you as a vendor! The event will be held on Saturday, April 29, 2023 from 9:00 am - 1pm in the driver's ed parking lot on the Rock Island side of Coral Springs High School.

The gates will open at 7am for set up, so please plan accordingly. We ask that you complete your set up by 8:00 am, at which time our friendly volunteers will guide you to where to park for the day of the event. Just a heads up, you'll need to bring your own tables and any other items necessary for setup. We do have a few rules about coverings - only umbrellas or EZ-up style canopies are allowed. If you have a different type of covering system, you'll be asked to take it down.

While you're welcome to use the restrooms in the school building(s), please note that there won't be any access to other facilities. We also kindly ask that you clean up after yourself and remove any unsold items, boxes, or garbage from the school grounds. Our goal is to leave the space as we found it, empty and tidy!

Finally, just a quick reminder that vendors are not allowed to sell any type of food or beverage unless authorized by the PTSO. Thanks again for your support and we can't wait to see you at the event!

**The fee is \$35.00 for businesses and \$25 for personal/yard sale items (cash, check, or money order) made out to CSHS PTSO or pay online at <https://cshsptso.org/>.**

Space must be reserved and paid in full by April 21, 2023 and is on a first come, firstserve basis. Money is non-refundable.

A vendor space will constitute two parking spaces or a space approximately 16' x 30'. If you require additional space, you must pay for it.

**You can mail your signed contract and payment to: - CSHS PTSO Spring Yard & Craft Sale, 7201 West Sample Road, Coral Springs, Fl 33065. Or, you can drop the payment off at the school's Main Office (make sure your envelope is clearly marked PTSO).**

If the forecast calls for heavy rain the morning of the Festival, we will decide the night before regarding postponement and will contact you at the phone numbers you provide in the contract.

**If you have any questions or require additional information, please contact a PTSO board member.**

You will be asked to sign a vendor contract that acknowledges that you have read and agree to the terms we have set forth for Coral Springs High School's PTSO Spring Yard & Craft Sale.

Please retain these rules, regulations and obligations for your records and sign and return the attached vendor contract with your payment.

Thank You,

Coral Springs High School-PTSO

P.S. Please email your completed application to [tricia@cshsptso.org](mailto:tricia@cshsptso.org)

# **2023 PTSO Spring Yard & Craft Sale**

## **CONTRACT**

**All vendors must sign and date this form to participate in this event**

I have **read** and **agree** to abide by the rules, regulations and obligations set forth by the vendor contract.

I fully understand that I must take all belongings with me including, but not limited to, unsold items, boxes and garbage. It is my responsibility to leave the space as I found it ... empty.

If you want to reserve a spot at the Spring Yard & Craft Sale, you just need to agree to pay either \$25.00 or \$35.00 to CSHS PTSO. You can make the payment in cash, check, or money order, or simply head to <https://cshsptso.org/> to pay online.

**Liability:** The undersigned agrees to the rules set forth in the contract and agrees to release the sponsor from any loss of damage and all liability for the duration of the sale, setup and cleanup period.

Participant's Name: \_\_\_\_\_

Company/Club Name/Group Name: \_\_\_\_\_

Business Resale       Yard Sale

What are you selling? (clothes, jewelry, etc.): \_\_\_\_\_

\_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

2<sup>nd</sup> Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Number of spaces \_\_\_\_\_ x \$ \_\_\_\_\_ (per space) = \_\_\_\_\_

**Checks and Money Orders payable to: CSHS PTSO**

***All spaces must be reserved and paid in full by April 21, 2023.***

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_